

Mayor Kilpatrick called the Agenda Meeting to order at 10:15 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, January 23, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Dwumfour, Novak, Onuoha, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- Admin. & Finance**

- 1) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure) as our insurance broker for health services for the year 2023.

- Resolution.

- 2) Authorization to issue a Duplicate Tax Sale Certificate to Fig Capital Investments, LLC.

- Resolution.

- 3) Authorization for the Tax Collector to refund 2022 taxes in the amount of \$3,617.65 and cancel all subsequently billed taxes, covering 30 Merritt Avenue, Block 417.06, Lot 4 due to 100% Disabled Veteran Tax Exemption.

- Resolution.

- 4) Authorization to appoint James Nolan & Associates as Special Counsel – Tax Matters to handle the current tax appeals that they are currently working on.

- Resolution.

- Planning & Zoning**

- 1) Discussion on the banning of Smoke and Vape Shops.

- Attorney will prepare ordinance.

- Public Safety**

- 1) Coin toss request for the corner of Washington & Ernston Road received from Sayreville Riverdogs 11U for March 11 & 12, 2023 from 10am-2pm.

- Approved.

- 2) Authorization to execute the renewal of an Inter-Local Services Contract with the County of Middlesex for the provision of public health services in the amount of \$191,583.14 for the year 2023.

- Resolution.

- 3) Authorization to award a non-fair and open contract to MT2/Metals Treatment Technologies for lead reclamation at the Police Firing Range.

- Resolution.

**JANUARY 23, 2023  
AGENDA MEETING**

- 4) Authorization to purchase six (6) Panasonic Toughbooks for new police vehicles from Software House International through NJ State Contract M0493/A89980 in an amount not to exceed \$21,480.00.

- Resolution Needed

**- Public Works**

- 1) Notice received from Kaplan Companies for Camelot at Towne Lake, LLC appealing the Rent Leveling Board's Rent Control Exemption Determination.

- Hearing to be scheduled for 2/13/23 at 6pm.

- 2) Authorization to purchase Rock Salt from Morton Salt and Riverside Construction Materials through Middlesex County Contract B-22-560 in an amount not to exceed \$100,000.00.

- Resolution.

**- Recreation**

**- Water & Sewer/Environmental**

- 1) Request received from the Environmental Commission to amend the Community Garden Ordinance.

- Ordinance.

- 2) Authorization to auction old pumps and equipment online through Property Room.

- Resolution.

- 3) Authorization to purchase one (1) Chevy Colorado Pick-up Truck in an amount not to exceed \$31,530.00.

- Resolution.

- 4) Authorization to purchase one (1) Jet Truck through Sourcewell/NJPA Contract 101221-SCA.

- Resolution.

➤ **BUSINESS ADMINISTRATOR - Glenn Skarzynski**

- 1) Authorization to appoint Thomas Sheehan to Lieutenant in the Police Department, retroactive to January 1, 2023.

- Approved.

- 2) Authorization to appoint Christopher Engelbrecht to Sergeant in the Police Department, retroactive to January 1, 2023.

- Approved.

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

- 2) 2023 Budget COLA Increase Ordinance.

- Ordinance.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2021 Roadway Paving and Reconstruction Project - Phase II - Change Order (Report Attached).

- Resolution.

- 2) Main Street South I, LLC/Main Street South II, LLC Site Plan - NJDEP Permit Applications (Report Attached).

- Resolution.

3) Leasing of Two (2) Locations of Antennae Space on the Pulaski Avenue Water Storage Tank – Receipt of Bids (Verbal Report).  
- Resolution.

- **BOROUGH ATTORNEY – Sean Kean - None**
- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square  
Mr. Robinson commented on the cleanup of the lead at the wellfields. He asked the Business Administrator to find out where the music is coming from that the residents complain about on Facebook.  
Chief Plumacker responded that they believe they know where the music is coming from and hopefully the next time they receive a call it will be investigated.

- Syed Ali, 44 Kierst Street  
Mr. Ali commented on the vape shops in town.

Council President Onuoha gave his stance on the flag issue.

No further comments.

**Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:41 P.M.

---

Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_